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CALIFORNIA EMERGENCY MANAGEMENT AGENCY

February 26, 2009

Rui Cunha, Program Manager
Placer County
2968 Richardson Drive
Auburn, Ca. 95603

Monitoring Report #M08-040

1843455

Dear Mr. Cunha:

The CalEMA, Monitoring and Audits Unit, Program Monitor, Jennifer Kolbe conducted a monitoring review for the purpose of monitoring Placer County's CalEMA Grant Programs. I wish to thank you and your staff for the courtesy extended to Ms. Kolbe during the review process. Enclosed, you will find the monitoring report for the following grants:

GRANT/FIPS NUMBER	PROGRAM NAME	PERIOD MONITORED	MONITORED AMOUNT
2005-0015 - 061-00000	FY05 Homeland Security Grant Program (HSGP)	10/01/04 - 06/30/08	\$793,341
2006-0071 - 061-00000	FY06 Homeland Security Grant Program (HSGP)	07/01/06 - 06/30/09	\$629,272
2007-0008 - 061-00000	FY07 Homeland Security Grant Program (HSGP)	07/01/06 - 06/30/10	\$420,842

The monitoring included a review of staffing needs, operational practices, source documentation, activities, and data reporting requirements. In addition, the monitor examined the grant for compliance with federal financial, administrative and auditing requirements, program guidelines, and other mandates as applicable. Finally, the monitor performed a selected review of accounting records that support the amounts claimed in your reimbursement requests. Project expenditures were validated to provide reasonable assurance that expenses are related to the grant, proper records are maintained, and expenditures are properly authorized and recorded.

As a reminder, the purpose of monitoring is to assist projects in the achievement of their goals and aiding them in administering their grant funds in the most effective and efficient manner. The monitoring is used as a tool to assist the subgrantee in complying with these requirements. Your CalEMA Program Representative will receive a copy of the monitoring report. Their name and phone number are identified on the face sheet of the report.

If the monitoring report does not identify any findings, a Corrective Action Plan is not necessary and the monitoring process is complete.